

DON BOSCO COLLEGE, SULTHAN BATHERY
AFFILIATED TO UNIVERSITY OF CALICUT
(NAAC Reaccredited with 'B+' Grade & An ISO 9001-2015 Certified Institution)
Academic Year 2022-2023

Internal Quality Assurance Cell

Annual Report

The Internal Quality Assurance Cell of Don Bosco College works with the objective of creating and sustaining a quality system that enhances the performance of the institution on academic and administrative realms. The IQAC team guided by the Chairman, Dr. Johnson Ponthempilly SDB, Principal has been able to plan and execute qualitatively this academic year. The IQAC core team consists of Ms. Priya Philip, the IQAC Coordinator, Ms. Shincy Sebastian, the IQAC Secretary, Ms Nisha G, IQAC Documentation- in- charge and Mr Prince Joy, the Technical Head.

The current academic year, 2022-2023, has been a transformative year for both IQAC and the College. The institution entered the third cycle of NAAC assessment after the successful reaccreditation in March 2022 with an enhanced Grade of B+.

Planning Meetings

The IQAC facilitated the planning meetings in the month of May 2022 so as to assure a seamless entry into the new academic year. Department level meetings, HoD meetings and other committee level meetings were conducted in June 2022 to plan for all the forthcoming academic, co-curricular and extra- curricular events of the academic year 2022-2023.

Faculty Enhancement Programs

The IQAC conducted Orientation program for newly inducted faculty members on 26 September 2022. This Orientation Program aimed to initiate newly inducted faculty members into the Don Bosco System. “RICERCA 2022- Intellectual Property Rights and Research Methodology” was a Faculty Enrichment Program conducted on two days- 19 & 20 August 2022. This FEP aimed to enlarge the knowledge of the faculty members and PG students in the areas of Research methodology and Intellectual Property Rights. The Principal and the IQAC Coordinator attended a 2 day National Seminar on Preparedness for Self Evaluation: Self Evaluation on Universities and College hosted by Christ University, Bangalore on 24 & 25 November 2022. This participation enlarged the knowledge of the attendees with regards to Higher Education Policies, Self Evaluation Strategies and Quality Assurance.

The IQAC also facilitated a Staff Development Program for non teaching staff members. The program titled “Healthy Mind” was conducted on 20 December 2022. This program aimed to interact with the non teaching staff and make them aware on healthy practices for mental well being. The IQAC, in collaboration with the Department of Commerce conducted an Online Faculty Development Program titled STHIRA 2k23- Outcome Based Education” on 04 March 2023. This FDP indented to enlarge the knowledge of the faculty members in terms of OBE and TLE. The Core team of IQAC including the Principal, The IQAC Coordinator, the HoDs, the Librarian and representative of the Administrative Office attended the annual Don Bosco Faculty Development Program hosted by Don Bosco, Kottiam, Kerala on 18 March 2023. This FDP aided to enhance the knowledge of the participants in terms of being a facilitator and stake holders in HEIs.

Internal Audit

The IQAC facilitated the annual internal audit to ensure the completion and documentation of all academic, co-curricular and extracurricular events. Two senior faculty members, Mr. Biju TS, Assistant Professor, Department of Travel and Tourism Management and Ms. Gibi KS, Assistant Professor, Department of Computer Science associated with the IQAC to coordinate seven teams that covered all aspects pertaining to the academic year 2022-2023.

Quality Assessment Procedure

As a part of the qualitative process in Higher Education, the IQAC submitted NIRF details on 19th January 2023 and coordinated with the Administrative Office to submit AISHE details on 20th January 2023.

Meetings

The IQAC conducted 10 meetings of its members on 23-06-2022, 18-07-2022, 16-08-2022, 12-09-2022, 20-10-2022, 18-11-2022, 14-12-2022, 06-01-2023, 14-03-2023 and 27-03-2023 to discuss and decide upon important academic aspects. Some of the main topics deliberated upon were Academic progress, follow up of strategic plans, outcome based education methods, Orientation program for new faculty members, faculty development programs, placements, alumni, club based student centric activities, CIA, efficient use of library, completion of syllabus, student projects and so on.

The Internal Quality Assurance Cell hopes to sustain the quality standards of the institution and evolve new strategies that assure quality benchmarks in all areas of being a committed HEI.

Thank You!

Priya Philip

IQAC Coordinator

March 2023